

Panther Creek High School

2024-2025 Guidelines for Off-Campus Lunch Pass for Seniors and Juniors

Students are ONLY eligible for an off-campus lunch pass if they are a junior or senior and “in good standing”, meaning:

- They are passing 3 out of the 4 courses on the most recent report card to maintain their lunch pass. A student whose pass is revoked for this reason can ask for this to be reevaluated at week 3 and week 6 of each grading period. Request for reevaluation is done through a student’s alpha administrator.
- They have 10 or fewer unexcused absences in each class per semester.
- They have 10 or fewer unexcused tardies in each class per quarter.

1. In order to leave campus at lunch, an eligible student must present a lunch pass to the school official/security officer checking passes in the student parking lot. Using an off-campus lunch pass to leave from the faculty/visitor parking lot requires administrative permission. Students should also have in their possession a valid photo ID (driver license or Panther Creek ID) and should be able to present the photo ID upon request by school or security officials. Not having the official lunch pass to show the school official/security officer prohibits a student from leaving campus. Any violations regarding departure from campus during lunch may result in revocation of the student’s lunch pass.
2. Students who use the off-campus lunch privilege are subject to the rules of student conduct as applicable to the regular school day as adopted by the Wake County Public School System and Panther Creek High School. Behavior off campus during the lunch period should be in compliance with system and school expectations and policies; infractions off campus may result in school disciplinary actions.
3. Student drivers are responsible for knowing if persons riding with them have a lunch pass. Any student who provides transportation for a student who does not have a lunch pass may lose his/her lunch pass and any parking privileges for a time determined by administration.
4. Student drivers who attempt to transport students concealed in trunks/cargo areas may have their lunch and parking permits revoked for the remainder of the school year.
5. Failure to return to class after the lunch period may result in the revocation of the lunch pass privilege.
6. To leave school early and not return to class after being off campus for lunch, a student must officially sign out at the attendance office and must have parental permission through the attendance office.
7. Students with lunch passes may return to campus early but must abide by established school lunch rules, including not remaining in the student parking areas or other off-limit areas. Food purchased off campus is not permitted in the cafeteria/commons area.
8. Safety is a priority and running in the parking lot is not permitted. Students put themselves at risk of injury by running through moving traffic. Consequences for running can include revocation of off-campus lunch pass at the discretion of the administration.
9. Lunch passes are the property of Panther Creek High School and can be revoked at any time the passes are used improperly.
10. Any disciplinary matter may result in the revocation of the lunch pass privilege.
11. The main office staff may issue duplicate passes. A one-week time frame will be observed before any duplicate is issued. All requests for a duplicate must be accompanied by a written parental request, which may require phone verification.
12. The student and the parent are responsible for where the student goes for lunch and for transportation. The school assumes no liability for any accident or injury incurred in the exercise of the off-campus lunch privilege.

Panther Creek High School
2024-2025 Off-Campus Lunch Pass Agreement for Students and Parents

To apply for a lunch pass, an eligible senior or junior must complete the PCHS Off Campus Lunch Form and submit this document with parent and student signature.

Step 1: Complete this Off-Campus Lunch Pass Agreement Form.

Step 2: Have the form notarized.

Step 3: Pay \$10.00 online using SchoolCash Online.

Step 4: Lunch Pass may be picked up beginning Wednesday, July 31 by presenting the notarized form in-person to the PCHS Main Office.

Print the eligible student's name: _____ Grade: _____

I hereby request a lunch pass and agree to comply with the off-campus lunch guidelines of Panther Creek High School. I understand that the administration reserves the right to enact and announce changes to this policy at any time.

Student Signature _____ Date _____

Print the parent's/legal guardian's name: _____

I am the legal guardian of the student named above and hereby request that the student be issued a lunch pass according to the conditions and policies set forth and deemed necessary by the Panther Creek High School administration.

Parent/Legal Guardian Signature _____ Date _____

Parent Phone Number _____

Parent Email _____

Sworn to and subscribed before me this ____ day of _____, _____.

Seal

Notary Public

My commission expires _____.